

**FURNITURE ORDER FORM**

Please complete the form in full & return via email

Thank you



COMPANY NAME	
ADDRESS	
CONTACT NAME	
VAT NUMBER	
EMAIL ADDRESS	
PURCHASE ORDER NUMBER	
SHOW NAME	
SHOW DATES	
VENUE	
HALL & STAND NUMBER	
SITE CONTACT NAME	
SITE CONTACT NUMBER	
DELIVERY DATE	
COLLECTION DATE	

**FURNITURE REQUIREMENTS**

QUANTITY	ITEM CODE	COLOUR	ITEM DESCRIPTION	COST	TOTAL COST

**ALL STOCK SUBJECT TO AVAILABILITY**  
WHEN ORDERING BESPOKE ITEMS PLEASE CALL TO CONFIRM PREPARATION TIMES

**PAYMENT TERMS**  
PLEASE NOTE WE DO NOT ACCEPT AMERICAN EXPRESS

**FOR CARD PAYMENTS**  
PLEASE CONTACT OUR CUSTOMER SERVICE TEAM ON  
**01676 542 616**

<b>TOTAL</b>	
<b>LESS DISCOUNT 0.00%</b>	
<b>SUB TOTAL</b>	
<b>DELIVERY COST</b>	
<b>VAT @20%</b>	
<b>TOTAL</b>	

**BACS PAYMENT**

BANK NAME	HSBC
ACCOUNT NUMBER	32019892
SORT CODE	40-35-20
IBAN	GB02HBUK40352032019892
BIC	HBUKGB4147T

Creative Hire is fully GDPR compliant. Your data will only be used for this transaction. A copy of our GDPR policy is available on request.